

EXETER TOWNSHIP  
APPLICATION FOR DIVISION OF LAND

Date \_\_\_\_\_

Parcel Identification Number \_\_\_\_\_

Location of property: \_\_\_\_\_

Property is located in the (check one) Township \_\_\_\_\_ Village \_\_\_\_\_

Name and Address of Property Owner: \_\_\_\_\_

Phone Number (\_\_\_\_) \_\_\_\_\_

Date of most recent land division (if any): \_\_\_\_\_

Do you currently have a lien on this property? Yes \_\_\_ No \_\_\_

If yes, please provide documentation from your lending company  
allowing this property to be split.

Is property located in a Water District? Yes \_\_\_ WD # \_\_\_ No \_\_\_

Is there a pond located on the existing parcel? Yes \_\_\_ No \_\_\_

Are there any structures existing on the parcel? Yes \_\_\_ No \_\_\_

Purpose of Land Division \_\_\_\_\_

Proposed dimensions and acreage of parcels to be created:

	Dimensions	Acreage
Parcel 1	_____	_____
Parcel 2	_____	_____
Parcel 3	_____	_____
Parcel 4	_____	_____
Parcel 5	_____	_____

Signature of Owner: \_\_\_\_\_ Date \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_ Date \_\_\_\_\_

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Date Received by Township \_\_\_\_\_ Initial \_\_\_\_\_

Reviews Completed by:

Comments:

\_\_\_\_\_  
Date: \_\_\_\_\_  
Exeter Township Treasurer  
\_\_\_\_\_ approved \_\_\_\_\_ not approved

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Date: \_\_\_\_\_  
Exeter Township Building Official  
\_\_\_\_\_ approved \_\_\_\_\_ not approved

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Date: \_\_\_\_\_  
Exeter Township Ordinance Officer  
\_\_\_\_\_ approved \_\_\_\_\_ not approved

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Date: \_\_\_\_\_  
Exeter Township Assessor  
\_\_\_\_\_ approved \_\_\_\_\_ not approved

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Tentative Approval Granted \_\_\_\_\_ Date: \_\_\_\_\_  
Exeter Township Supervisor

Final Approved \_\_\_\_\_ Final Denied \_\_\_\_\_

Reason for Denial: \_\_\_\_\_

\_\_\_\_\_  
Date: \_\_\_\_\_  
Exeter Township Supervisor

Exeter Township Ordinances require the following for land divisions:

1. Minimum building site: 200 contiguous feet road frontage by 330 feet depth. Parcels less than ten acres are subject to the state 4:1 ratio (depth cannot exceed four times the width).
2. If the lot cannot pass the soil evaluation (perk) test of the Monroe County Environmental Health Department, the builder must contact the Health Department to learn what procedure must be followed to receive approval for construction of a seepage bed on the site.
3. When splitting a parcel with an existing home, 200 contiguous feet road frontage is required. A minimum setback distance of 25 feet from side and rear lot lines is required. Outbuildings must have a minimum distance of 10 feet to the side or rear lot line.
4. No property can be **landlocked**. All property must have road frontage on a public road.
5. **Proposed drawing must show location of any buildings and ponds.**

Attach the following **REQUIRED** information to your application.

1. Preliminary drawing of proposed split.
2. Copies of existing or proposed deed restrictions.
3. Proof of ownership (copy of deed).
4. Copy of paid tax property tax receipt.

Once Tentative Approval is granted, you will be asked to submit the following:

1. Fee of \$100 per parcel created (including remaining parcel).
2. Two copies of a drawing prepared by a registered surveyor showing parcels to be created, dimensions of all parcels, structures and ponds located on said parcel.
3. Legal descriptions for all parcels to be created and for the remaining parcel.

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**Office use only**

Previous division of less than 10 acres?	Yes	No
Conformance with lot dimension standards?	Yes	No
Conformance of exiting lot and structures?	Yes	No
Meets depth to width ratio	Yes	No
Deed restrictions related to division?	Yes	No
Disruption of water flow?	Yes	No
Consent of title holder?	Yes	No
In character with surrounding development?	Yes	No
Conformance with parking requirements?	Yes	No
Road access for all parcels?	Yes	No
Special features on parcel(s) that should be considered?	Yes	No
Fees paid	Yes	No